

## Federal Sponsor Requirements for Acknowledging Funding

### Centers for Disease Control and Prevention

<https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Research-Awards.pdf>

When issuing statements, press releases, publications, requests for proposal, bid solicitations and other documents such as tool-kits, resource guides, websites, and presentations (hereafter “statements”) describing the projects or programs funded in whole or in part with U.S. Department of Health and Human Services (HHS) federal funds, the recipient must clearly state: 1. the percentage and dollar amount of the total costs of the program or project funded with federal money; and, 2. the percentage and dollar amount of the total costs of the project or program funded by non-governmental sources.

When issuing statements resulting from activities supported by HHS financial assistance, the recipient entity must include an acknowledgement of federal assistance using one of the following or a similar statement.

- If the HHS Grant or Cooperative Agreement is NOT funded with other non-governmental sources: This [project/publication/program/website, etc.] [is/was] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$XX with 100 percent CDC General Terms and Conditions for Research Awards, Revised: December 2020 Page 11 funded by CDC/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.
- The HHS Grant or Cooperative Agreement IS partially funded with other non-governmental sources: This [project/publication/program/website, etc.] [is/was] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$XX with XX percentage funded by CDC/HHS and \$XX amount and XX percentage funded by non- government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.
- The federal award total must reflect total costs (direct and indirect) for all authorized funds (including supplements and carryover) for the total competitive segment up to the time of the public statement. Any amendments by the recipient to the acknowledgement statement must be coordinated with the HHS Awarding Agency. If the recipient plans to issue a press release concerning the outcome of activities supported by HHS financial assistance, it should notify the HHS Awarding Agency in advance to allow for coordination.

### Department of Agriculture

<https://nifa.usda.gov/acknowledgment-usda-support-nifa>

When acknowledging USDA support in accordance with 2 CFR Part 415, grantees must use the following acknowledgment for all competitive or capacity grants or initiatives supported by the National Institute

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of Food and Agriculture (NIFA): "This work is supported by [Program Name] [grant no. XXXX-XXXXX-XXXXX/project accession no. XXXXXXX] from the USDA National Institute of Food and Agriculture." Whenever practical, NIFA also expects that grantees use NIFA's official identifier in publications, posters, websites and presentations resulting from their award. In addition, all publications and other materials, except scientific articles or papers published in scientific journals, must contain the following statement: "Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view of the U.S. Department of Agriculture."

The agency known as the Cooperative State Research, Education, and Extension Service (CSREES) was abolished upon establishment of the National Institute of Food and Agriculture (NIFA); therefore, all references to "CSREES" are to be changed to "NIFA" (76 FR 4801; January 27, 2011).

#### PRESS ANNOUNCEMENTS AND MEDIA INTERVIEWS

Recommended awards should not be announced in any manner by a grantee until approval is obtained by NIFA's communication office. This applies to press releases, newsletters, press interviews, and web or social media postings. In many cases, the Secretary of Agriculture may want to personally announce the award.

NIFA grant awardees are requested to coordinate all public announcements with NIFA's Communication Staff. Simultaneous announcement by NIFA and the grantee are preferred. The awardee is responsible for acknowledging NIFA support during news media interviews that discuss work supported by NIFA.

## Department of Energy

<https://science.osti.gov/Funding-Opportunities/Acknowledgements#NewsWebMailingSocial>

News Releases, Public-Facing Web, Mailing, and Social Media

For news releases, public-facing web stories, features, or narratives, posted to the web or sent to public mailing or social media lists:

*For work supported by the DOE Office of Science:*

DOE Office of Science support for research should be acknowledged in the text, along with the SC Program Office(s) responsible for the funding.

example: "This work was supported by the DOE Office of Science (Office of Basic Energy Sciences)."

The reference to the SC Program Office will be deleted before the release is returned, but it is helpful for the review to know which Program Office was responsible.

*For work done BY an Office of Science National Laboratory:*

On first reference, the name of the laboratory should read "...the Department of Energy's Oak Ridge National Laboratory..."

The following "boilerplate" text must appear at the end of the item or release, "The Oak Ridge National Laboratory is supported by the Office of Science of the U.S. Department of Energy. The Office of Science

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is the single largest supporter of basic research in the physical sciences in the United States, and is working to address some of the most pressing challenges of our time. For more information, please visit [science.energy.gov](http://science.energy.gov).”

*For Work for Others performed AT an Office of Science National Laboratory:*

On first reference, the name of the Laboratory should read “...the Department of Energy’s Oak Ridge National Laboratory...”

The following “boilerplate” text must appear at the end of the item or release, “The Oak Ridge National Laboratory is supported by the Office of Science of the U.S. Department of Energy. The Office of Science is the single largest supporter of basic research in the physical sciences in the United States, and is working to address some of the most pressing challenges of our time. For more information, please visit [science.energy.gov](http://science.energy.gov).”

*For work done at an Office of Science User Facility:*

Use of the facility should be credited, and it should be identified somewhere in the text as “a DOE Office of Science User Facility.”

*Visual Presentations:*

For visual presentations, such as posters and electronic slides, of work that was supported by the Office of Science, or was done at an Office of Science National Laboratory or User Facility, we encourage the use of the Office of Science logo in accordance with published policies and guidelines.

## **Environmental Protection Agency**

<https://www.epa.gov/research-grants/acknowledgement-epa-research-funding>

In order to support awareness of EPA-funded research awards and findings, the following actions should be followed by recipients:

- **Use acknowledgement and disclaimer statements when appropriate.** EPA encourages the independent publication of EPA-funded research results in appropriate scientific journals. Acknowledge of EPA's full or partial funding support must be included in journal articles, oral or poster presentations, news releases, interviews with reporters and other communications. Both acknowledgement and disclaimer statements should be used when appropriate.

Acknowledgment statement:

This research has been supported by a grant from the U.S. Environmental Protection Agency's \_\_\_\_\_ program.

Disclaimer statement:

This publication [article] was developed under Assistance Agreement No. \_\_\_\_\_ awarded by the U.S. Environmental Protection Agency to [name of recipient]. It has not been formally reviewed by EPA. The views expressed in this document are solely those of [name of recipient or names of authors] and do not

necessarily reflect those of the Agency. EPA does not endorse any products or commercial services mentioned in this publication.

- **Publications.** Advise your EPA project officer and the Research Grants Communication Director (NCER\_Communications@epa.gov) in advance when announcing or publishing research findings. The project officer's name, email address and phone number are on your Notice of Grant Award.
- **EPA Logo use.** To use the EPA logo or seal for purposes acceptable to the Agency, permission must be granted by EPA's Office of Public Affairs. To request permission, contact OPA's Belinda Blackman at 202-564-7848 or blackman.belinda@epa.gov.

Conditions of permission:

- Neither the logo nor seal may be altered in its proportions.
  - No element may be removed or added to the seal or logo.
  - Neither the seal nor the logo may be merged into another illustration or modified in any other way.
  - The applicant may not suggest that use of the logo or seal implies endorsement of any organization, idea, product or service.
  - OPA may require that the logo and/or seal be accompanied by an appropriate disclaimer.  
Learn more about using the EPA seal and logo.
- **Media Inquiries.** If a reporter is looking for other scientists to comment on your research or EPA grant award, contact the Research Grants Communication office at NCER\_Communications@epa.gov for support.

## Health and Human Services

<https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf>

As required by HHS appropriations acts, all HHS recipients must acknowledge Federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds. Recipients are required to state (1) the percentage and dollar amounts of the total program or project costs financed with Federal funds and (2) the percentage and dollar amount of the total costs financed by nongovernmental sources.

## Health Resources and Services Administration

<https://www.hrsa.gov/grants/manage/acknowledge-hrsa-funding>

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HRSA requires grant and cooperative agreement recipients to acknowledge HRSA when describing projects or programs funded in whole or in part with HRSA funds.

As a grant-making agency, HRSA achieves its mission through partnerships with states, local governments, community organizations, and others.

Reporting the outcomes of HRSA-funded projects and communicating the role of HRSA support increases public understanding of how we work with award recipients and other stakeholders to achieve our mission “to improve health and achieve health equity through access to quality services, a skilled health workforce and innovative programs.”

**The FY 2020 Consolidated Appropriations Act (Public Law 116-94) requires acknowledgement of federal funding for a variety of products, like:**

- Press releases and other public statements
- Publications and other documents
  - Toolkits/Resource guides
  - Websites
  - Visual presentations
- Requests for proposals
- Bid solicitations

## **Institute of Museum and Library Services**

<https://www.ims.gov/grants/manage-your-award/grantee-communications-kit/ims-acknowledgement-requirements>

### **Acknowledgment of Support in Publicity and Public Events**

#### **Credit Line**

"This project was made possible in part by the Institute of Museum and Library Services [include IMLS grant number when space allows]."

#### **News Releases**

The IMLS boilerplate and logo should be used in your press releases.

#### **Social Media**

You may make use of the social media messages IMLS generates on the day of the grant award announcement. On that day, you can retweet the IMLS tweet about the grant program awards and “like” or comment on the IMLS Facebook update. If you issue your own posts, be sure to include @US\_IMLS in your tweets and [www.facebook.com/USIMLS](http://www.facebook.com/USIMLS) on your Facebook page.

## Press Events

IMLS support should be orally acknowledged during all news media interviews, including radio, television, and press conferences.

## Public Events

At programs or public gatherings related to your award, acknowledge IMLS orally. Display the logo on signage at events.

## Recorded Audio/Video

Audio/video broadcasts must include the tagline, "This project is made possible by a grant from the U.S. Institute of Museum and Library Services." Video broadcasts must display the IMLS logo.

## National Endowment for the Arts

<https://www.arts.gov/sites/default/files/GTC-for-organizations-rev2-12.14.20.pdf>

Acknowledgment of the National Endowment for the Arts must be prominently displayed in all materials and announcements for your funded project. See the Manage Your Award section of [www.arts.gov](http://www.arts.gov) for copies of the most up-to-date National Endowment for the Arts logos.

## National Endowment for the Humanities

<https://www.neh.gov/grants/manage/acknowledgment-and-publicity-requirements-neh-awards>

The National Endowment for the Humanities requires public acknowledgment of the projects it supports, as outlined in the terms and conditions of your award. **Unless advised to the contrary, an acknowledgment of NEH support and the policy statement must appear on all materials publicizing or resulting from award activities. The NEH logo and credit line should also be used in acknowledging NEH support whenever possible.**

An acknowledgment must be contained in any materials resulting from or related to the NEH award, such as articles, books, films, radio programs, databases, reports, Web resources, as well as exhibits, events, and publicity related to the award. The prominence of the acknowledgment should be in direct relationship to the level of NEH funding provided for the project relative to any other sources of funding. Where possible, NEH support should be mentioned in newspaper articles, radio interviews, and other media activities to extend the effects of your project. If you have any questions regarding the forms of acknowledgment for your project, please contact the NEH program officer named in the award document.

## National Institutes of Health

<https://grants.nih.gov/policy/federal-funding.htm>

The NIH grants policy statement outlines requirements for acknowledging Federal funding in the following products when describing projects or programs funded in whole or in part with NIH funds:

- research publications
- press releases and other public statements
- other publications or documents about research that is funded by NIH
- requests for proposals and bid invitations
- and other documents describing projects or programs funded in whole or in part with Federal money

**must** include the following three statements:

**1. A specific acknowledgment of NIH grant support, such as:**

"Research reported in this [publication/press release] was supported by [*name of the Institute(s), Center, or other NIH offices*] of the National Institutes of Health under award number [*specific NIH grant number(s) in this format: R01GM987654*]."

(If you have more than one grant, only cite the grant(s) that supported the research described in the article or presentation.)

**2. An acknowledgement of the level of NIH funding that indicates:**

a. the percentage and dollar amount of the total program or project costs financed with Federal money and b. the percentage and dollar amount of the total costs financed by nongovernmental sources.

**3. A disclaimer that says:**

"The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Institutes of Health."

NIH communicates this requirement to its grantees in the NIH notice of award, and the NIH Grants Policy Statement.

NIH also encourages grantees who have used or generated HeLa cell whole genome sequence data to acknowledge Henrietta Lacks and her family. Please see the FAQs for more information.

## **National Park Service**

<https://www.nps.gov/subjects/historicpreservationfund/grant-requirements.htm>

## National Science Foundation

[https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=pappg](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg)

NSF advocates and encourages open scientific and engineering communication. NSF expects significant findings from research it supports to be promptly submitted for publication, with authorship that accurately reflects the contributions of those involved. Copyrighted material published in peer-reviewed scholarly journals and papers included in juried conference proceedings must comply with NSF's Public Access Policy as implemented in the grant general terms and conditions.

### Grantee Obligations:

- a. Acknowledgement of Support. Unless otherwise provided in the grant, the grantee is responsible for assuring that an acknowledgment of NSF support is made: (i) in any publication (including web pages) of any material based on or developed under this project; and (ii) NSF support also must be orally acknowledged during all news media interviews, including popular media such as radio, television and news magazines.
- b. Disclaimer. The grantee is responsible for assuring that every publication of material (including web pages) based on or developed under an NSF award, except scientific articles or papers appearing in scientific, technical or professional journals, contains a disclaimer that specifies that the opinions, findings, and conclusions or recommendations expressed are those of the author(s) and do not necessarily reflect the views of the National Science Foundation.
- c. Copies for NSF. The grantee is responsible for assuring that the cognizant NSF Program Officer is provided access to, either electronically or in paper form, a copy of every publication of material based on or developed under this award, clearly labeled with the award number and other appropriate identifying information, promptly after publication.
- d. Compliance with NSF Public Access Policy. The grantee is responsible for ensuring that copyrighted material published in peer-reviewed scholarly journals and papers in juried conference proceedings are accessible to the public in accordance with the grant general terms and conditions.
- e. Grantees also should note their obligations in regard to copyrights (see Chapter XI.D.2) and their responsibilities as members of the scientific and engineering community to disseminate and share research results.
- f. Each NSF grant contains as part of the grant general terms and conditions, an article implementing the grantee obligations regarding the acknowledgement of support and disclaimer.