

Elucian

Banner Solutions

Get Started

October 7, 2025

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Application Navigator

Updated: August 27, 2020

Application Navigator allows you to navigate Banner modules using a single interface.

Application Navigator uses single sign on to provide access to Banner administrative applications and Banner Self-Service applications.

Use the Application Navigator URL to access the page and sign in using the credentials provided by your institution to access Application Navigator. You can then use any of the following options to navigate within Application Navigator:

- The **Menu** icon is a group of three horizontal lines at the top left of the page. It indicates the main menu. Click this icon to display or hide the names of the Application Navigator icons. Click the **Menu** icon or the **Back to Main Menu** link to display the main menu on any screen.
- The **Dashboard** icon indicated by a home image, returns you to the landing page from any screen.
- The **Applications** icon indicated by 9 small boxes in a grid of 3 by 3 displays the **Banner**, **My Banner**, **My Links** and **Banner Self-Service** menus, in addition to menus for any other integrated applications such as Banner 9 Registration.
- Use the **Search** icon, indicated by a magnifying glass, to find pages or forms using key words or the seven letter object identifier for the page. This searches the menu data. Pages not included on the menu are not included in the search results. The **Search** option button searches objects based on three or more characters entered in the search box, whereas the **Direct Navigation** option requires entering the full object identifier in the search box. It does not attempt to auto-populate the search results.
- The **Recently Opened** icon is indicated by an open file folder. When you open a new page, the number attached to the folder increases by one. When selected, the recently opened icon displays a list of the recently opened forms and pages.
- The **Help** icon, indicated by a question mark, displays the field-based reference help (also known as online help) for Banner 9 administrative applications.
- The **Application Navigator Keyboard Shortcuts** icon opens a modal window displaying all of the available Application Navigator keyboard shortcuts.

- The **Ellucian Privacy Policy** icon displays the privacy policy delivered with Ellucian products.
- The **Favorites** icon, indicated by a star image, opens the Favorites folder that displays your saved favorite pages and applications. From the Applications menu, select the star icon next to the application or page that you want to save to the Favorites folder. Select the star icon again to remove the page or application from the Favorites folder.
- The **Sign Out** icon, indicated by a lock, logs you out of Application Navigator.
- The landing page contains a search field that you can use to search for forms, pages, jobs, menus, and quick-flows. Selecting a form or page opens the selected form or page. If a menu item is selected from the landing page search results, the menu panel will open and the selected menu will be displayed. When an item is selected from the search results, the search results list is cleared.
When using the **Search** option button, Application Navigator searches and returns results based on three or more characters entered in the search box, whereas the **Direct Navigation** option requires entering the full object identifier in the search box. It does not attempt to auto-populate the search results.

It is important to use the **Sign Out** link when closing the application instead of just closing your browser to make sure you are logged out of the application.

Below the **Sign Out** icon, Application Navigator displays the user logged into the application in addition to the date and time the user logged in last.

The bottom of the Application Navigator side-bar displays the name of the environment logged into with the release of Application Navigator installed and deployed.

The **Institution Privacy Policy**, if configured, provides a direct link to the institutions privacy policy statement.

Related reference

- [Banner keyboard shortcuts](#)