

LAB SAFETY TRAINING CHECKLIST:				
Instructions: Use this document to determine training requirements and record completion.				
NAME:		J #		DATE:
PI or LAB SUPERVISOR NAME:				
PI or LAB SUPERVISOR SIGNATURE:				
Training Requirements	Required for you?	Frequency	Date Completed	Contact
Advanced IATA Training	For anyone that may need to ship any type of sample by way of air	Initially and then refresher every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/education.html Questions: Call 460-7070 or 6-7070
Bloodborne Pathogens (BBP)	For health care workers and others whose duties may put him or her at risk for contact with human blood or blood associated materials (bodily fluids)	Annually		Safety & Environmental Compliance Questions: Contact Lisa Cobb Email: lisacobb@southalabama.edu
Chemical Hygiene Plan	For Principal Investigators/Lab Supervisors and other workers that deal with hazardous chemicals in performing their job	Initially at hire & as conditions warrant		Safety & Environmental Compliance Website: https://www.southalabama.edu/departments/environmental/resources/chemicalhygieneplan.pdf Questions: Contact Anne Foster Email: ffoster@southalabama.edu
Chemical Safety - Aged Chemical Hazards - General Emergency Spill Procedures - Chemical Spills - Spill Liquid - Spill Solids - General Purpose Spill Kit - Handling Spills of Elemental Mercury - Chemical Resistance of Glove Materials Safe Storage of Laboratory Chemicals	For Principal Investigators/Lab Supervisors & other workers/ students in a chemical laboratory setting	Initially and then review annually		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/hemsafety.html Questions: Call 460-7070 or 6-7070
Fire Safety	Supervisors & Employees that work with any type of chemical while performing their job	Initially at hire & as conditions warrant		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/resources/firemanual.pdf Fire Extinguisher Training Contact Billy Hayes Email: billydhayes@southalabama.edu
General Laboratory Safety & Chemical Waste Management Training-SAKAI online	For Principal Investigators/Lab Supervisors & other workers/ students in a chemical laboratory setting	Every 3 Years		Safety & Environmental Compliance To enroll: Contact Lisa Cobb Email: lisacobb@southalabama.edu

Hazard Communication Information Program	Supervisors & Employees that work with any type of chemical while performing their job	Initially at hire & as conditions warrant		Safety & Environmental Compliance Website: https://www.southalabama.edu/departments/environmental/resources/hazmatt.pdf Questions: Call 460-7070 or 6-7070
Hazardous Materials General Awareness Training	For Principal Investigators/Lab Supervisors & other workers/ students in a chemical laboratory setting	Initially and then every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/education.html Questions: Call 460-7070 or 6-7070
Hazardous Waste Management Fact Sheet-Lab Safety Refresher	For Principal Investigators/Lab Supervisors & Employees handling hazardous waste and their supervisors	Annually		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/resources/hazardous-waste-fact-sheet.pdf Questions: Contact Lisa Cobb lisacobb@southalabama.edu
Healthcare Strategies & Medical Waste Packaging	For anyone that may need to ship pharmaceuticals & biological samples	Initially and then every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/education.html Questions: Call 460-7070 or 6-7070
Laboratory Safety Checklists - Laboratory Safety Checklist - Comprehensive Lab Safety Checklist	For Principal Investigators/ Lab Supervisors & others working in a chemical laboratory setting	Initially and then review annually		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/labsafe.html Questions: Call 460-7070 or 6-7070
Multi-Modal Shipping Papers	For anyone that may need to ship any type of sample	Initially and then refresher every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/education.html Questions: Call 460-7070 or 6-7070
Respirator Training & Fit Test (medical clearance required)	For workers that, due to the nature of their job, may face atmospheric hazards that could lead to future health exposure/ conditions	Annually		Safety & Environmental Compliance Questions: Contact Lisa Cobb Email: lisacobb@southalabama.edu
Selection & Purchase of Non-Bulk & IBC Packaging	For Principal Investigators/Lab Supervisors & other workers in a chemical laboratory setting	Initially and then refresher every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/education.html Questions: Call 460-7070 or 6-7070

Use of Dry Ice in Shipping	For anyone that may need to ship any type of sample using dry ice	Initially and then refresher every 3 years		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/ducation.html Questions: Call 460-7070 or 6-7070
USA Laboratory Closure, Renovation, Remodel and Moves Checklist	For Principal Investigators/Lab Supervisors that are closing a lab for whatever reason	As Needed		Safety & Environmental Compliance Website: http://www.southalabama.edu/departments/environmental/policies.html Questions: Call 460-7070 or 6-7070