

Minutes
Dean's Administrative Council
College of Education
University of South Alabama
UCOM 3619
10:30 AM – 12:00 PM, September 14, 2009

Members Present: Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Leadership and Teacher Education; Dr. Charles Guest, Chair, Professional Studies; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; Dr. Peggy Delmas, Director, Student Advising; Dr. Tres Stefurak, COE Faculty Council Representative. **Absent Members:** Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Andrea Kent, Director, Field Services

Dean Hayes called the meeting to order at 10:30 a.m.

1. Information Update

- a. **Sponsored Activity Summary (October 1, 2008 – August 31, 2009)** - information provided.
- b. **Fall 2009 Enrollment Data** – Information provided
- c. **New Student Interest Orientation Survey** – Information provided
- d. **One Year Retention for FTFTF** – Information provided

2. Enrollment/Credit Hour Production

An Enrollment and Credit Hour Production Summary was distributed with the Fall 2009 Enrollment Report from the President's Council. Dean Hayes suggested using the report to measure the cost effectiveness of a faculty member by the number of credit hours he/she generates.

3. COE Assessment Committee

Dr. Guest reported Cecelia Martin conducted the first Assessment Meeting for the COE Program Coordinators and Chairs on September 4, 2009. A date is currently being scheduled to set up an assessment meeting for the Deans to attend.

The timetable for TracDat has been revised:

Monday, September 28 – Program Coordinators complete all entries for review by Department Chairs
Monday, October 5, 2009 – Department Chairs review and complete all entries for review by Dean
Friday, October, 15, 2009 – Dean reviews and completes all entries for submission to SVPAA

4. New Faculty Searches

The Department of Leadership and Teacher Education has received approval to search for a non-tenure track Instructor of Special Education . A faculty search is currently under review for an Assistant Professor of Special Education.

5. Staffing Changes

Effective September 15, 2009, Ms. Marlene Walker has accepted a new assignment with SARIC. Until such time as we have been able to hire a receptionist to replace her, please direct your calls and any visitors to the Dean's Office to Ms. Kate Turnmire in UCOM 3607.

6. VIP Football Seating

President Moulton has extended “Presidential Passes” for parking and entrance to the University Suite during Jaguar Football Games. Each College Dean can invite up to four guests to attend as part of the College’s development campaign. Recommendations of potential contributors are sought from faculty and staff.

7. Other

Dean Hayes distributed the College of Education Mission, Vision, and Goals (2008-2013) and asked the DAC to address each goal listed in a discussion to answer two questions. The questions were: What aspects of this plan give you the most hope for the future? And, what are some things we need to do in the next thirty days to move this plan ahead? The general consensus from the discussion was that the plan remained viable despite the current fiscal situation and that specific objectives be tied to a timetable for implementation to guide further planning.

Respectfully submitted,

Regina McCreary
Recorder